

PARISH COUNCIL OF OXBOROUGH

Mrs S. Hernandez
Parish Clerk

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30 April 2021

TO: **ALL PARISH COUNCILLORS**
Graham Allison, Linda Buckingham Bernie Chapman, Ian Monson, Simon Willies
COUNTY COUNCILLOR (*Norfolk*) *Fabian Royston Eagle*
DISTRICT COUNCILLOR (*Breckland: Bedingfeld*) - Mike Nairn

I hereby give you notice that the next meeting of Oxborough Parish Council, which will include the AGM, will be held via Zoom on **Thursday 6 May 2021 at 7pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

SUSAN HERNANDEZ
Parish Clerk

AGENDA

Open Forum

1. Election of Chair and Declaration of Acceptance of Office
2. Election of Vice-Chair and Declaration of Acceptance of Office
3. Apologies for absence
4. Declarations of Interest
5. Declarations of recording and social media use
6. To approve the Minutes of the Annual General Meeting held 15 May 2019 (meeting in 2020 cancelled due to Covid-19 pandemic)
7. To approve the Minutes of the Ordinary meeting held on 17 March 2021
8. Matters arising
9. To approve the Minutes of the EGM held on 30 March 2021
10. Reports
 - a. Chair's Report
 - b. District Councillor's Report
 - c. County Councillor's Report
 - d. Village Hall report
 - e. St. John's Church PCC report
 - f. Hewars and Hammonds Trust report
 - g. Gooderstone School report
 - h. Speedwatch report
 - i. History Group report
 - j. Annual Parish Meeting report
11. Planning
12. Correspondence
13. Highways
14. Finance
 - a. To receive bank balance and reconciliation, and year end accounts ending 31 March 2021
 - b. To consider authorisation of payments and to sign cheques
 - c. To confirm external auditors
 - d. To receive and review Internal Auditor report on 2020/21 accounts
 - e. To review and approve the 2020/21 Annual Return Governance Statement
 - f. To review and approve the 2020/21 Annual Return Accounts Statement
15. Motion to approve arrangement for a short-term loan towards the cost of the playground project
16. Update on installation of play equipment on the village green
17. A.O.B.

Public Participation

18. To receive information or suggested items for consideration at the next meeting

THE PUBLIC & PRESS ARE CORDIALLY INVITED TO BE PRESENT